



**MINSTHORPE ACADEMY TRUST**

**FULL GOVERNING BODY MEETING**

**8<sup>th</sup> December 2015 @ 4:30PM**

**T&CC Main Room**

**THOSE PRESENT OR ABSENT**

Mrs B Semper (Chair)	Member Appointed	✓	Mrs A-M Spencer (Vice Chair)	Member Appointed	AP
Mrs T Boughen	Staff Governor	AP	Mr R Henshaw (Principal)	Principal (Ex-officio)	✓
Mrs C Britton	Parent Governor	✓	Mrs A Jarratt	Staff Governor	✓
Mr T Cawthorne	Member Appointed	✓	Mr B Johnson	Parent Governor	AP
Mrs D Davis	Member Appointed	✓	Mr I Oxley	Member Appointed	✓
Mr B Dickinson	Member Appointed	✓	Mrs F Parkin	Member Appointed	✓
Mrs W Evans	Parent Governor	AP	Ms S Williams	Staff Governor	AP

**9 /14 Governors present. This meeting is quorate.**

**ALSO IN ATTENDANCE**

Mrs E Fairhurst	Associate Governor (Associate Principal)
Mr M Gilmore	Associate Governor (Vice Principal)
Mrs R Merritt	Associate Governor (Vice Principal)
Mr S Watson	Allotts Accountants

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<p>Welcome by the Chair</p> <p>Chair explained the reason for the changes from Resources to Full Governing Body for this particular meeting. The Accountant's Report and approval of the accounts is of such importance that Governors believed all should be involved, rather than a small group.</p>	<p><b>Action by</b></p>
<p>1 Conflicts of Interests</p> <p>Governors had been notified of the agenda prior to the meeting, and confirmed there were no conflicts of interest.</p>	
<p>2 Apologies for Absence</p> <p>Apologies for absence were received from Mrs T Boughen, Mrs W Evans, Mr B Johnson, Mrs AM Spencer and Ms S Williams.</p> <p>Mr T Cawthorne proposed these absences were consented to.</p> <p>Seconded by Mrs B Semper</p> <p><b>RESOLVED# 06</b></p> <p><b>The Governors resolved to consent to the absences of Mrs T Boughen, Mrs W Evans, Mr B Johnson, Mrs AM Spencer and Ms S Williams.</b></p>	
<p>3 <b>Business Director's Report</b> <span style="float: right;"><b>Gill Earith</b></span></p> <p>The Business Director was not able to attend this particular meeting, but has offered to attend the next FGB meeting on the 15th December 2015, if Governors have any questions. Approval can be delayed until the meeting on the 15th if Governors feel this to be necessary.</p> <p><b>a) Minsthorpe Academy Trust End of Year Accounts 2014 - 15 Presentation to Minsthorpe Academy Trust by Allotts Accountants</b></p> <p><u>MAT Accounts 2014-15</u></p> <p>Welcomes were offered to Mr Watson (Allotts Accountants representative). Mr Watson had been invited to the meeting to explain the context of reports and key areas within the accounts.</p> <p>For the benefit Governors new to the board and to this presentation, background information was given, including the delegation of duty to provide accounts from the Governing Body through the Principal, Business Director and finally to Allotts the Accountants.</p> <p>Further clarification of the role of the Accountants was given and included their duty to confirm the accounts were a true and fair view. Confirmation was given that the accounts were based upon the Education Funding Agency (EFA) model. The accounts are in three sections:</p>	

- 1 – Report of the Trustees (Non-Financial – structure, management, outcomes)
- 2 – Governance Statement (Non-Financial – Attendance etc.).
- 3 - Auditors Report, Accounts and Supporting Notes.

*Remainder of this item deemed confidential – content removed*

**b) Ratification of the MAT End of Year Accounts 2014/15**

Chair directed Governors to the documents circulated prior to the meeting, the Annual Report and Financial Statements, and the Management Report.

A representative from Allotts Accountants had presented the accounts to all Governors present in the previous agenda item and had noted key aspects and figures. Governors were now required to ratify the 2014/15 accounts and recommend to the Members for approval at their AGM (15.12.15 6pm).

Mr Cawthorne proposed the Governors accept the audited accounts of Minsthorpe Academy trust for 2014-15. Mr Oxley seconded this proposal.

**Resolved #7**

**The Governors resolved to accept the audited accounts of Minsthorpe Academy Trust for 2014/15**

Mrs Davis proposed the accounts be referred and recommended to the Members of Minsthorpe Academy Trust for approval at their AGM (15.12.15). Mrs Parkin seconded this.

**Resolved #8**

**Governors resolved the accounts be referred and recommended to the Members of Minsthorpe Academy Trust for approval at their AGM (15.12.15).**

Mr Henshaw and Mrs Semper (Chair) signed required paperwork. Mr Watson left the meeting.

**c) Appointment of Allotts Accountants for 2015 - 16**

Chair sought the approval of the Governors to appoint Allotts Accountants as the Academy's accountants for the financial year 1<sup>st</sup> September 2015 to 31<sup>st</sup> August 2016.

Mr Oxley proposed Allotts Accountants are appointed as the Academy's accountants for the financial year 1<sup>st</sup> September 2015 to 31<sup>st</sup> August 2016.

Mr Cawthorne seconded this.

*All three resolutions were supported by a full show of hands of all those eligible to vote.*

<p><b>Resolved #9</b>  <b>The Governors resolved to appoint Allotts Accountants as the Academy's accountants for the financial year 1<sup>st</sup> September 2015 to 31<sup>st</sup> August 2016.</b></p>	
<p>4 Confirmation of Time and Date of Next FGB Meeting –          Tuesday, 15<sup>th</sup> December 2015 at 4:30pm</p> <p>Governors were asked to note the time and date of the next FGB meeting as above.</p>	
<p>5 Other Business</p> <p><b>Swimming Pool Update – Mr Henshaw</b></p> <p>Mr Henshaw gave the background to the proposed pool development including all the correspondence and detailed planning documents submitted, down to the minutiae of the timings of proposed swimming lessons clearly indicating the commitment of the College and all supporting the need for the agreed subsidy.</p> <p>Current issues/barriers for siting the pool at Minsthorpe include:</p> <ul style="list-style-type: none"> <li>- The LA cannot commit to whether the LA subsidy could be index linked</li> <li>- The LA has commissioned a site survey, which suggested the area where the proposed pool was to be sited is where all the utilities for College enter the grounds and the development of the site would mean College being without these utilities for the entire build project.</li> <li>- It was always part of the development for the build to replace any parking spaces taken up by the pool building. The LA have now indicated the £5M budget would not be sufficient to do this.</li> <li>- The College's preferred option has always been to have a combined 'wet and dry' sports centre, however the LA have now advised this would cost more than the £5M earmarked for the project.</li> </ul> <p>College representatives (Principal, Business Director, Estates Manager and Sports Centre Manager) have met with the designers. The suggestions were that it could be built for £5M, but some facilities would be lost and the College would have to run it without subsidy. This would break even for around 2 years but then would become increasingly expensive.</p> <p>College have again requested the LA's original and preferred location be revisited, near the Post 16 block, however the LA have responded today to say placing the pool in this location would deprive the College of valuable building land, should we wish to expand our College ourselves, that it is now not considered the best location on our site and is not big enough.</p> <p>Mr Henshaw has replied to confirm the College's interest but with the subsidy agreed previously.</p> <p>Governors were of the combined opinion the financial risk was too great to go ahead without the agreed subsidy and the financial implications were discussed, including future pool refurbishments etc.</p>	

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<p>The extra expense of the 'linked' building is due to the need to upgrade the existing building to the new standards to enable the link corridor to be connected.</p> <p>Every effort has been taken to secure the pool at Minsthorpe but it needs to be sustainable.</p> <p>Chair thanked Governors for their input and understanding, both she and the Mr Henshaw thought it pertinent to bring this to the Governors as they were aware of the level of interest in the proposals.</p>	
<p>6 Identification of Confidential Items.</p> <p>Agenda item 3a – Contents confidential</p>	
<p><b>The meeting closed at 5:30 pm</b></p>	

Signed as a correct record.

*Beverley L Semper*

Mrs B Semper  
Chair of Governors

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