



MINSTHORPE ACADEMY TRUST

FULL GOVERNING BODY MEETING

18th July 2017 @ 4:30PM

T&CC Main Room

THOSE PRESENT OR ABSENT

Mrs B Semper (Chair)	Member Appointed	✓	Mrs W Evans (Vice Chair)	Parent Governor	✓
Mrs T Boughen	Staff Governor	✓	Mrs A Jarratt	Staff Governor	✓
Mrs C Britton	Parent Governor	✓	Mr B Johnson	Parent Governor	✓
Mr T Cawthorne	Member Appointed	✓	Mrs F Parkin	Member Appointed	APOLS
Mrs D Davis	Member Appointed	✓	Mr M Royds Jones	Staff Governor	✓
Mr B Dickinson	Member Appointed	✓	Mr W Shaw	Member Appointed	✓
Mr R Henshaw (Principal)	Principal (Ex-officio)	✓			

12 /13 Governors present. This meeting is quorate.

ALSO IN ATTENDANCE

Mrs J Germain	Clerk to the Governors
Mr M Gilmore	Associate Governor (Vice Principal)
Mrs R Merritt	Associate Governor (Vice Principal)
Mrs M Watson	Business Manager (Agenda Item 11)
Mrs K McGowan	Assistant Principal (Agenda Item 14i)
Mr K Worrall	Professional Partner (Agenda Item 16)
Mr M Scott	Observer

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Welcome by the Chair	Actions
<p>Chair thanked all for attending, and welcomed Mr Shaw to his first meeting, following his appointment at the previous meeting in April. Chair also welcomed Mr Worrall, the College's Professional Partner to the meeting.</p> <p>Observer Mr M Scott arrived a short time into the meeting.</p>	
Agenda Item	
1 Conflicts of Interests and changes to Business Interests to note	
<p>Governors had been notified of the agenda prior to the meeting, and confirmed there were no conflicts of interest nor any changes to be made to the Register of Business Interests.</p>	
2 Apologies for Absence	
<p>Apologies for absence were received from Mrs F Parkin.</p> <p>Mr Cawthorne proposed these absences were consented to.</p> <p>Seconded by Mrs Davis.</p> <p>RESOLVED #18 The Governors resolved to consent to the absence of Mrs F Parkin.</p>	
3 Minutes of the Meeting held on Tuesday 04.04.17	
<p>Governors were asked to confirm they had received and read the draft copy of the minutes from the meeting held on the Tuesday 4th April 2017.</p> <p>Corrections were requested by the Chair</p> <p>All Governors present confirmed the receipt and accuracy of the minutes, resulting in their approval to be signed as a correct record of the meeting.</p> <p>Mr Cawthorne proposed that the minutes of the meeting held on Tuesday 4th April 2017 be signed as a correct record.</p> <p>Mrs Jarratt seconded this proposal.</p> <p>RESOLVED #19 The Governors resolve that the minutes of the meeting held on Tuesday 4th April 2017 be signed as a correct record.</p>	
4 Matters arising from the Minutes (not included below)	
<p>In the minutes for the 4th April, the College's Designated Safeguarding Lead (DSL) had previously requested all Governors provide evidence of their Safeguarding training for the College's records. This issue will be discussed further by Mrs Merritt during agenda item 13.</p> <p>Chair sought an update to the issue of safety of staff and students in classrooms. Discussion around alarms and radios for staff, updates given</p>	

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<p>regarding the new timings for the gates around site, and the addition of green buttons for one way exit for students between set times at the end of the school day.</p>	
<p>5 Correspondence</p>	
<p>Chair has today (18th July 2017) received a complaint letter from a parent which is being dealt with at stage one of the College's complaints' procedure. The letter requested the Chair of Governors be made aware of the issue.</p> <p>Chair has also received an email from the DfE following the death of a student last year, and regarding whether the College's Safeguarding policies were being adhered to. Chair and Principal were called upon in the email to answer questions.</p>	
<p>6 Chairs Actions</p>	
<p>Chair has attended all scheduled meetings this half term, along with additional meetings with the Principal and Clerk regarding the Governors' restructure, 2 review meetings for the same student (Over 15 days in one term), and a meeting with a proposed new Governor, Mr Mark Scott.</p>	
<p>7 Membership changes</p>	
<p>A new Member will be proposed at the General Meeting taking place directly after this FGB Meeting – Mr Mark Scott.</p>	
<p>8 Board changes</p>	
<p>A new Director will be proposed at the General Meeting taking place directly after this FGB Meeting – Mr Mark Scott.</p> <p>Mrs Davis' term of office is due to expire at the beginning of September and it will be proposed at the same General Meeting that she be reappointed in her current category of Governor – Member Appointed.</p>	
<p>9 Statutory Books and Filings</p>	
<p>The Company Secretary confirmed all necessary entries into the Company's statutory books and file all returns at Companies House arising from the business transacted at the General Meeting had been completed, including:</p> <ul style="list-style-type: none"> - Updating the registers of members and directors; - Filing form(s) TM01 and AP01 	
<p>10 Governance Restructure</p>	
<p>Chair had provided a document to be distributed prior to the meeting giving an overview of the new structure of the Governing Body, the meeting dates for the Autumn term, links to curriculum areas and committee membership. The intention of the changes is to ensure Governors are allocated to, and have responsibility for key OFSTED areas and the College's strategic plan, whilst all continuing to have an overview of the whole College. All</p>	

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<p>Governors should be able to answer Inspectors' questions about any aspect of the College, however some will have more specialist knowledge.</p> <p>Chair worked through the document giving her reasoning for each allocation. Mr Cawthorne is to have a pastoral overview of the Governing Body, rather than to be attached to one particular area. Mr Cawthorne is the Governors' longest serving member and has a wealth of experience in Governing matters, which is greatly appreciated by all.</p> <p>One addition to the meeting cycle will be the half day training/visit to College each half term. Chair requested Governors try to attend at least one per term. These sessions will include a visit to the link curriculum area, and a training session. Lunch and/or refreshments will be provided.</p> <p>Chair has requested a Governor portal on the website to host updates regarding, for example, disadvantaged students and their results, achievements and progress. Principal has agreed to arrange this.</p> <p>Governors with any questions to contact Chair directly. The new arrangements should see a well versed team for the upcoming OFSTED visit.</p> <p>Governors wishing to visit their curriculum area, or arrange any other meeting with staff to do so via the Clerk.</p>	<p>Principal</p>
<p>11 MAT Budget Approval (Sep 17 – Aug 18)</p>	
<p>The Business Manager recapped for Governors how the budget for 2017 – 2018 had been presented at the Resources Committee meeting (27th June 2017) and recommended to FGB for approval.</p> <p>This item is deemed confidential – content removed.</p> <p>Chair sought further questions, of which there were none.</p> <p>Chair sought a proposer and a seconder to approve the MAT Budget 2017 – 2018.</p> <p>Mrs Evans proposed</p> <p>Mr Johnson seconded</p> <p>This was supported by a full show of hands.</p> <p>RESOLVED #20 Governors resolved to approve the proposed MAT Budget 2017 – 2018.</p>	
<p>12 Policies</p>	
<p>All policies for approval had been circulated to Governors prior to the meeting.</p> <p>i) Numeracy policy</p>	

Mrs Merritt directed Governors to the numeracy policy gave background into its development by reminding how Numeracy was a key priority following the previous OFSTED in that one of their recommendations was *'ensuring that the programme for literacy is consistently implemented across all subjects and the college's numeracy strategy is developed further'*.

Literacy has been at the forefront of the College's work in Learning and Teaching, due to the transfer of skills into other subjects, however College now has capacity in Maths to address numeracy following the appointment of Miss Rayner as Subject Lead Practitioner.

The intention is the policy will be applied across the curriculum and staff have been working together on the policy over the past year. The document details a common approach to demonstrate how to apply to other areas.

If the draft policy before Governors is approved, this will be issued to all staff for implementation in September, although staff have been cognisant of the policy content while planning their schemes of work for September.

The mission is to roll out in lesson from September. Miss Rayner will be available to offer support and staff will continue to work to raise the profile of numeracy in College.

Question and Response

Chair queried whether all students would have access to a calculator.

Mrs Merritt explained the process undertaken earlier in the academic year where all students were encouraged to buy particular models of calculator, which could be purchased from the Finance Office. Parents were asked to contact College if they would have difficulty in purchasing one, however disadvantaged students were provided with a calculator free of charge. Resources are also available in maths classrooms.

Question and Response

Mr Cawthorne questioned whether replacements would be issued if one of the free calculators were lost, or would the calculator be returned if the student left.

Mrs Merritt responded by saying these would be looked at sensitively on a case by case basis. Students who were without a calculator in a maths class would be provided with one, College staff would not stop a student accessing a lesson because of a lack of a calculator. An equipment check is carried out every day by P&A mentors.

Further questions were requested, of which there were none.

Chair sought a proposer and seconder for the approval of the MCC Numeracy Policy.

Mr Dickinson proposed, Mrs Davis seconded.

RESOLVED # 21

Governors resolve to approve the MCC Numeracy Policy for implementation in September 2017

ii) Pay Policy

Governors had been provided with a summary of the proposed changes.

This item is deemed confidential – content removed.

Questions were requested, of which there were none.

Chair sought a proposer and seconder for the approval of the MCC Pay Policy.

Mrs Semper proposed, Mr Cawthorne seconded.

This was supported by a full show of hands.

RESOLVED # 22

Governors resolve to approve the MCC Pay Policy for implementation in September 2017

iii) Anti-Bullying Policy

During the Barnardo's LGBTQ review recently improvements were suggested for the College's Anti-Bullying Policy, Although the main body of the policy has not changed dramatically, as bullying has never been tolerated and this already is a high priority.

The main recommendations were to remove some content and include only as appendices. Another change is as a result of Student Voice and is appendix 6, the sanctions ladder. Student perceptions are that College does not deal effectively enough with bullying, that it is not sanctioned enough. College does do this, however this is not spelt out clearly to students. Appendix 6 is a flow chart which clearly states the levels and sanctions for various types of incidents such as in college, outside in the community and where there is no evidence. This flow chart will be shared with students to enable clarity on what they should expect.

One further recommendation is the provision of a concise version of the full policy, at just 4 pages and including the sanctions ladder this is easy to read.

Question and Response

Mrs Britton asked if all students will have access to the policies. Mrs Merritt confirmed all will have access from September when the policies are launched to students.

Suggestion

Mrs Britton suggested laminates of the basically written policy be provided for all classrooms. Mrs Merritt added a number of different laminates are already provided and it is compulsory these are displayed in rooms, these

<p>are in relation to Behaving and Learning, Safeguarding and marking etc., and so one would also now be provided of the anti-bullying details.</p> <p>This action will help fight the perception college is ineffective when dealing with bullying.</p> <p>Questions were requested, of which there were none.</p> <p>Chair sought a proposer and seconder for the approval of the MCC Anti-bullying full and concise policies.</p> <p>Mrs Evans proposed, Mr Johnson seconded.</p> <p>RESOLVED # 23 Governors resolve to approve the MCC Anti-bullying Policy full and concise policies for implementation in September 2017</p>	
<p>13 Safeguarding</p>	
<p>Mrs Merritt presented this agenda item on behalf of Mrs Collins, the College's Designated Safeguarding Lead (DSL).</p> <p>Governors had been provided with 2 documents prior to the meeting, Mrs Merritt directed Governors to the short Q&A sheet.</p> <p>During a training session in March 2017, Governors has requested they were provided with a set of questions and responses for typical safeguarding questioning. Mrs Collins had provided these, Mrs Merritt checked all Governors were happy with this, all were. Any later questions, please contact Mrs Collins, via Clerk.</p> <p>The second document was a copy of the regular safeguarding audit (June 17) as required by the Wakefield Safeguarding Body.</p> <p>College (and Governors) have a statutory duty to keep students safe. This is covered by Section 1 of the audit document.</p> <p>College had highlighted each time 'Governors' were mentioned to clearly show the level of responsibility Governors had for safeguarding, which was indicated by the frequent recurrence of the word 'Governors'.</p> <p>Section 2 of the document is entitled Roles, Responsibility and Training and details the level of strategic training required for, which for Governors who work in an educational setting, may be covered by training at their place of employment. Evidence of training (details and certificates) should be provided to Clerk as your contact. These documents must be dated.</p> <p>In essence, Governors must be already trained and able to provide evidence or to be available to attend any Safeguarding provided or suggested by the College.</p> <p>The Principal has indicated on a number of occasions the issue of safeguarding as a 'top trump' to inspectors, and any failing will result in a school being placed in a category, regardless of any excellence in other areas of the school.</p>	

<p>A number of Governors have taken part in Safer Recruitment training (April 2016).</p> <p>Action Point Governors to provide recent safeguarding training evidence to the Clerk.</p> <p>Mrs Merritt explained how it was suggested Safeguarding reporting to Governors would take place going forward. Instead of the usual method of sending reports by email and via Clerk, at the first meeting of each year, the College DSL would provide an annual report to Governors and this would be formally minuted as read and acknowledged.</p> <p>Mrs Merritt circulated a format for reporting to Governors provided by the LA and proposed this format was adopted going forward.</p> <p>Mrs Collins (DSL) will provide this in September and will summarise the work of the previous year. Governors should be assured any major issues in College would continue to be reported to the designated governors as early as possible, and not wait until the annual report.</p> <p>Governors were happy with the suggestion for reporting and the first report will be out to Governors at least a week in advance of their meeting on the 19th September 2017.</p>	<p>All Governors</p>
<p>14 Principal's Report</p>	
<p>i) Pupil Premium update</p> <p>Mrs McGowan (Assistant Principal - Assessment and Support) distributed a pack of documents to Governors to cover all topics in her update, including a copy of the presentation.</p> <p><u>Pupil Premium Action Plan</u> The action plan (enclosed in the pack) has been reviewed twice already this year and another review will follow the summer results. Mrs McGowan spoke about the July review and explained key points to note.</p> <ul style="list-style-type: none"> - Progress 1 and Progress 8 predictions are strong, the gap will be maintained with a difficult year group. This will be reviewed again after the summer results. Not every objective and review point was to be discussed, Governors would be able to do so in their own time. <p>The action plan clearly details the funding allocated to each aspect of the actions underway.</p> <p>The updated action plan will be placed on the website and circulated to all staff.</p> <p><u>Pupil Premium review report from Keith Worrall</u> Thank you to the Governors involved.</p>	

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This was a rigorous day challenging but in a supportive manner. Mrs McGowan presented the timetable for the day to Governors to demonstrate all the work and stakeholders involved.

Mrs McGowan observed all meetings and this was really useful, witnessing first hand how the staff involved responded in meetings and highlighted the need to prepare staff for questioning from external visitors/inspectors including the language used in the questioning and how to talk about the impact of the work they undertake.

Mrs McGowan's presentation included headline quotes from the report of the review, regarding strengths and areas for development and these were spoken about with Governors.

The students on the day were a joy, with their enthusiasm for the College and their feelings of safety around site. They really shone for the College talking how they feel supported and enjoy learning.

Mr Worrall confirmed he had triangulated all the discussions and documentation and all matched beautifully. SL, ML and students were all saying the same.

Focussing on the areas for development further discussion took place around:

- a clear focus on Year 11 but not yet a wholly consistent approach over all year groups
- clear evidence of impact, staff are very good at talking about what College does but need to show the impact College expects to see from these actions.
- can include 'soft evidence' i.e. from students.
- attendance is a real focus for the College, particularly disadvantaged students and persistent absentees. Strategies are in place to transport these students to school and a tailored provision is in place when they arrive.
- consideration to be given to the support in place to help these students catch up on the work they have missed through absenteeism, and to help them make more rapid progress. This has been looked into further since the review and will be included in the 2017 – 2018 action plan.
- widen out the application of the pyramid of need at Minsthorpe particularly for disadvantaged students and to be clear on their barriers to learning. Some have a high level of need and Mrs McGowan will be working with Mrs Collins (Designated Safeguarding Lead) regarding these students.

Mr Worrall added the 'weaknesses' identified during lesson walks were just the ones seen on the day and it is not a suggestion these are throughout College.

The four key recommendations from the report were:

- Step back and look at what has most impact, don't do more, do less but with more impact.
- Diminish the Difference with groups of students
- Outcomes – improve for all
- Attendance – meetings are already taking place with CCTLs (Heads of Year) regarding which attendance strategies are having most impact.

Case Study

As requested, Mrs McGowan had updated the case study of a year 8 student previously brought to Governors. The Year 11 case study will be updated and presented after the summer results.

Year 8 points

- attendance has improved by 3% and he has not missed a day of the current half term
- grades are different and now in line with the new assessment criteria
- no further exclusions
- has risen 27 places in the year group
- MID room referrals are for refusals, he is a student who digs his heels in
- his CCTL knows him very well and will move with him into Year 9
- He is discussed lots at the weekly Inclusion meetings.

Question and Response

Mr Cawthorne asked if his MID Room referrals are increasing, is he a candidate for Stepback. Mrs McGowan replied the student was making reasonable progress and would rather iron out the 'blips' rather than send him to Stepback.

Simplified data document

Mrs McGowan was aware the presentation of data is not always easy to read. The format had been simplified and data RAG rated for ease of use. This document is used in the pupil premium action plan and in various meetings around College, i.e. Inclusion.

Improve Progress for All Students

- Year 9 EBACC is being looked at
- Year 10 English and Maths (Basics) predictions are based on the new specifications
- Year 10 AP2 showed an extremely high P8 and College is pleased this has dropped to -0.01 as this is more realistic. This will be looked at again at the next Assessment Point (AP).

Groups

Year 9 and 10 boys are a concern

Attendance

This is a real issue and will have a negative impact on performance. Key strategies are being used to improve attendance and is more of a concern that progress.

Suggestion has been made to

- include the number of students involved in the statistics as these may be very low in number.
- Change from RAG rating to OFSTED Ratings and will move more to amber leaving only the real issues remaining in red.
- Produce 2 sets of figures and remove the 'outliers' from one set, this will show the impact of just one or two students.

Pupil Premium Q&A

Prior to the meeting, Mrs McGowan had circulated a number of questions regarding Pupil Premium and Governors had been asked to see if they were confident to answer these. Within the pack of documents provided at tonight's meeting were the same questions but with model answers. Mrs McGowan briefly ran through these, checking understanding.

The Principal summed up the agenda item by indicating whilst there were many priorities and lots of work underway every day, the 3 key lines of enquiry are the ones in the plan.

- Attendance
- Diminish the Difference
- Improve outcomes for all.

These three are on all strategic plans but are all linked and overridden by safeguarding.

Governors should contact Mrs McGowan (via the Clerk) with any questions.

ii) Attendance Strategies and Update

Governors had been provided with the Strategy On A Page (SOAP) for Attendance which gave brief information regarding the headlines, actions, impact and next steps for the key focus areas for the College.

The Principal informed Governors significant inroads have been made in to improving the attendance statistics of the College. The tracking system ensures students are not missed, the attendance bus is now established and has a dividing effect with some students waiting for the bus to collect them and some avoiding the situation altogether by making their own way into College. Either approach sees students attending College. Previous issues which were a barrier to these students attending (i.e. uniform) have been overcome by education these students in the Training and Conference Centre. Some of these students have had previous attendance figures of 30%.

A whole College attendance figure of 94% at this point of in the year is an improvement on previous years.

These actions are an effort to implement as they take up a large amount of time for staff both on the bus and supervising students upon arrival, however College is focussed on cracking the attendance issue, one which we know will be a focus for any Inspectors.

As the SOAP demonstrates College is aware of the issues it has regarding attendance, but there are plans in place to address these and these are already having an impact.

To remain good College would not be punished for having these issues, but would be punished for not having plans to address them.

Mrs Merritt added any conversations with Inspectors regarding attendance would include a warning of the poor attendance of the Autumn term, following the deaths of three students/ex-student in as many weeks.

The College's Professional Partner, Mr Worrall, has advised College to paint the picture of attendance by showing the three terms separately which would clearly demonstrate the poor attendance of the Autumn term and the reasons for this, along with the impact of the work during the summer term.

College is looking to sustain the work of the mini bus, which originally focussed on Year 11 but quickly moved down to address Year 10 students and their attendance. Current Year 9 students are to be involved going forward, and some Year 7 students are already showing signs that they are struggling to attend.

At every opportunity the link between attendance and achievement is pushed with both parents and students.

The Principal repeated his belief that to intervene early, developing the curriculum for Year 7 and 8 would be more effective than intervening during Years 10 and 11 with catch up and intervention sessions. Primary schools historically have not chased student attendance and as a result College is starting from this position with students who transition to Minsthorpe. If work with primaries regarding attendance could progress, there would be fewer attendance issues going forward.

Question and Response

Chair enquired whether parents receive a text if a student is absent, this was confirmed as correct. College confirmed texting does not work as well as door knocking, but from a Safeguarding point of view parents/carers need to be aware as soon as possible their child is not in school. Text messages give parents a little wriggle room regarding absences when it comes to replying.

College also has dedicated attendance admin support.

Comment

Chair added the link between attendance and achievement was demonstrated with the case study provided by College for the Pupil Premium update agenda item. Clearly the student's attendance had increased, and so has their grades and so they are engaging with their learning. Also if they are in College more, the number of MID Room referrals are likely to increase.

Governors noted the information given.

iii) Staff Voice

Governors had been provided with a copy of the comments, which had been collated by Mrs Jarratt (Staff Governor) into broad discussion points/topics.

Any points requiring clarification were sought from Leadership prior to responding. Points raised are not dismissed and are looked at, responded to, revisited and clarified as necessary. The Principal then responded to each comment/observation all of which had come from only 20 out of 321 members of staff.

A number of points from each section were highlighted by the Principal and his response explained.

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<p>Staff Voice should be about positive issues to give balance to any responses OFSTED request. Any negative responses received by OFSTED do not show the school favourably. A subtle shift in the process, to make suggestions will help to change staff perceptions.</p>	
<p>15 Reports of Committees</p>	
<p>Prior to the meeting Governors had been provided with minutes for each committee meetings, where possible. The Chair gave the Governors the opportunity note each of the separate committee minutes and raise questions or discuss matters arising.</p> <p><u>Carried over from the previous meeting cycle:</u></p> <p>i) Standards and Students 21.03.17</p> <p><u>From the current meeting cycle:</u></p> <p>ii) Resources Committee 27.06.17</p> <p>MAT Budget Approval for 2017/18 has been recommended to the FGB meeting for approval (Agenda item 11)</p> <p>iii) Behaviour and Discipline (Over 15 days) 04.07.17</p> <p>Then same year 8 student is the subject of a later meeting (18th July 2017)</p> <p>iv) Standards and Students 04.07.17</p> <p><u>To be included in the next meeting cycle:</u></p> <p>v) Behaviour and Discipline (Over 15 days review) 18.07.17</p> <p>vi) Behaviour and Discipline (Over 5 days review) 18.07.17</p> <p>15v and 15vi will be provided to Governors as soon as completed.</p> <p>Clerk thanked all Governors involved in these meetings.</p> <p>Content of all meeting minutes were noted.</p>	<p>Clerk</p>
<p>16 Professional Partner Report – to Governors</p>	
<p>Mr Worrall circulated his report to Governors, advising he had networked with Minsthorpe for a while before being engaged as their Professional Partner.</p> <p>Mr Worrall added he had enjoyed a good level of engagement with Minsthorpe staff, Governors and students. There had been an openness, transparency with data, self-evaluation and the strategic plan to enable Mr Worrall to establish an accurate view of where the college is currently. Challenging conversations have been well received professionally, and staff have responded well to challenge. Mr Worrall advised he does not always see the same level of engagement and openness.</p>	

Contact with the Principal has continued between meetings by phone and email to ensure an ongoing dialogue. Mr Worrall believes he now has a good knowledge of the school.

Mr Worrall the worked through his report and the activities undertaken for each visit and noted key points.

November:

- When discussing strengths and challenges, most of what Mr Worrall is discussing with SLT, they are already aware of and this is demonstrated in the reports provided to Mr Worrall.
- Strengths are clear and areas College wish to do better in have actions in place to do so.
- SOAPs show clear statistics, actions, impact.
- LT are able to articulate what is on the SOAPs and need to be able to do so clearly and concisely, the SOAPs are good scripts.

Key challenges and where are we in terms of challenges in data:

- Diminishing the Difference (DtD) and the gaps in outcomes
- What is College doing in terms of performance and outcomes for groups, i.e. boys, disadvantaged, prior attainers?
- Subject variations, what is college doing to address these and in particular outcomes in maths.
- The Pupil Premium Review in June 2017 had a key focus on progress and attainment of disadvantaged students and the actions taken to address these issues with key groups.
- key word of **consistency** and should be applied to results, outcomes, behaviour indicators, attendance and quality of teaching and learning.
- College recognises the need for a good level of consistency. This is in the strategic plan and all priorities, senior leaders and middle leaders are focussed on these.

March

- Lesson Visits to look at the degree of challenge and personalisation for groups.

Other spotlights for conversations were English and literacy, Maths and numeracy.

- saw a clear sense of the positive learning community, with good relationships, and good collaboration between both staff and students and between students themselves.
- Extended LT attended and LT weren't expecting to be asked to articulate their SOAP, Mr Worrall was impressed with the quality around the LT table. This exercise will be rerun next year.

June

- Pupil Premium Review took place to establish how sharp and focussed the work is on PP at Minsthorpe.
- Pupil Premium is a key element of self-evaluation for inspectors.
- Key lines of enquiry pulled from the document provided were listed (also in KW report)
- Do the CSP and SE priorities match?

<ul style="list-style-type: none"> - The day was effectively planned and managed, and was the most well prepared as any other attended this year. - The day was indicative of the level of commitment and knowledge of the staff and college as a whole. - Recommendations will be looked at again in the Autumn term, giving a full term to look at the progress made and actions taken. <p>There are still challenges and concerns, however at the end of the process College had gained a clear, external view and advice of what to do to help disadvantaged students further.</p> <p>As an Inspector, Mr Worrall often see Headteachers who have commissioned external reports as a tick in a box, but not acted on the recommendations. College needs to be clear the actions taken link back to the recommendations made.</p> <p>Final Point</p> <ul style="list-style-type: none"> - There is a sharp and forensic focus around key priorities. - Clear actions taken since the previous inspection - SLT and ML are reflective in discussions and conversations - Staff are prepared to go the extra mile and this is a credit to staff and their commitment to their students. - Lots has been done already shaping systems and ensuring they are fit for purpose. College has not stood still and is not standing still. <p>College has a robust strategic plan with actions and impact taking place at an appropriate pace.</p> <p>Further detail is included in the report circulated at the beginning of the meeting, Mr Worrall requested any questions of which there were none.</p> <p>Chair thanked Mr Worrall for his report and recognised everything that had been said as how she viewed the staff and students at Minsthorpe, and that he had confirmed what College needed to do to move forward. Going forward Mr Worrall will work further with Governors and Staff to ensure they are fully conversant with the priorities and data.</p> <p>Governors were asked to Note the content of Mr Worrall’s report.</p>	
<p>17 Governor Training and Development:</p>	
<p>Chair requested Governors inform Clerk of any courses or training attended recently, especially Safeguarding.</p> <p>Under the new structure, training sessions will be incorporated into the half termly Governors’ Half Days.</p> <p>Mrs Britton queried the policy on leave of absence for Governors’ duties and was advised to check her employer’s Leave of Absence Policy.</p>	
<p>18 Time and Dates of the next FGB Meeting is:</p>	
<p>Governors had been provide with the dates and times of all scheduled meetings in the Autumn term as part of the restructure document, but were asked to note the next meeting of the FGB is on:</p>	

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Tuesday, 19th September 2017 at 4:30pm (Review of the exam results and Safeguarding Report)	
Noted by Governors.	
19 Other Business	
There were no items of other business.	
20 Identification of Confidential Items.	
Agenda items will reference to the pay policy and budget were deemed confidential.	
The meeting closed at 6:50pm	

Signed as a correct record.

Beverley L Semper

Mrs B Semper
Chair of Governors

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