



# Minsthorpe

## Community College

### Provider Access Policy

#### **Equality Statement**

Minsthorpe Community College values diversity, and is determined to ensure that everyone is treated fairly, with dignity and respect; where the opportunities we provide are open to all; and that we provide a safe, supportive and welcoming environment - for staff, students and visitors.

#### **Equality Impact Assessment (EIA)**

This policy has been assessed with regard to its impact on equalities issue, with specific reference to the aims of the Equality Act 2010. The equality impact assessment focused on race, gender, disability, pregnancy and maternity, age, sexual orientation, gender identity and religion/belief.

#### **EIA outcomes**

No areas of potential negative impact were found and actions resulting in positive impact are in place where appropriate.

Policy last reviewed:	Due for next review:	EIA:	Role Responsible:
January 2018	September 2019		AP & CL

## **Introduction**

This policy statement sets out Minsthorpe Community College's arrangements for managing the access of providers to pupils for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

## **Student entitlement**

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact: **Tim Dowey – Careers Leader:**  
Telephone: (01977) 657600 / Email: [tdowey@minsthorpe.cc](mailto:tdowey@minsthorpe.cc)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents – please see Appendix 1: Annual Calendar of Events.

Please speak to our named Careers Co-ordinator to identify the most suitable opportunity for you. The Academy's policy on safeguarding sets out the approach to allowing providers into school as visitors to talk to our students. The Safeguarding Policy is available on our website <http://minsthorpe.cc>

### **Premises and facilities**

The Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. We will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Lead who will distribute the relevant information to pupils. The MAP office is available to all students.

## APPENDIX 1: Calendar of Careers/ Progression Events:

Month	Event	Year group
September - July	Talentino – Our year 9 careers ambassadors will work with the L4L team to introduce Year 7 & 8 to the world of work.	7/8
September - July	Shine Project – students visit Huddersfield University and undertake various tasks.	7,8,9,10,11
September - July	Realising Opportunities - students visit Huddersfield University and undertake various tasks to support their University applications.	12/13
September - July	Progression Module – Students undertake the progression module, support UCAS applications and research – Also worth 12 UCAS points for Universities within the GHWY Universities. (Not all Universities)	12
September	We look at the support that students will receive whilst they are in Year 11. A timeline of events and support.	11
September	A look at how to apply for apprenticeships and how FIREFLY can support your child with their progression pathway.	11
October - June	Application support begins for Vulnerable and Disadvantaged students.	11
October	UCAS Progress – Your child will be given a username and password for UCAS Progress, they will also be shown how to apply to P16 or College using this tool.	11
October	P16 Open Evening	11

November	Future Careers Event, Includes a 1-1 Interview and look at options.	12
November	Careers & Higher Education Fair	10,11,12,13
November	Year 11 Interviews start for P16	11
November	P16 Parents Evening	12/13
December	Year 11 Parents evening	11
December - January	University Trip to Leeds Beckett	8/9
January	Year 8 Preferencing support – Look at options after year 11 and P16, also look at job roles, research subjects needed to go into these roles. Research GCSE and A Levels to support year 9 GCSE options.	8
January - April	CV Writing	10
January	Student Finance – Talk on student finance	12
January	Apprenticeship talk	12/13
February	Apprenticeship drop ins – WDH are one of several companies who come in to advertise their apprenticeship programme.	11, 12, 13
March	Year 10 Parents Evening	10

March	P16 Parents Evening	12/13
March	University trip to Huddersfield	9,10,11
April	Year 10 Mock Interviews	10
April onwards	1-1 Interventions, students look at all the routes open to them, we look at University courses and develop an action plan to support their progression.	10/11
April onwards	1-1 careers support begins for Vulnerable and Disadvantaged students.	10/11
May	Kudos – students answer questions on their skills, likes and dislikes using the Kudos career matching tool – they then research their top choices.	9
June - October	Those students wishing to apply to University have a UCAS session once a week, through this your child is supported with their personal statement and application process to University.	12
June	Year 10 Progression Event	10
June	College visits for Vulnerable and Disadvantaged students.	10
June	Next Careers event – A look at the careers available at next, also students attended workshops facilitated by next employers where they took part in enterprise activities.	9
June	Trips to Langthwaite Business Park, students went to visit the Production Park, The Ice company and Advanced diesel engineering.	9

June	Huddersfield University open day – students are taken to the university for an open day, there is a chance for them to attend seminars and find out all about university.	12
June	UCAS convention – students can talk to Universities and attend seminars. (Including student finance talk)	12
August	P16 Enrolment	11