

January 2018

Dear Parents/Carers

## **POST 16 UPDATE FOR YEAR 12 STUDENTS**

Year 12 students are now one third of the way through this academic year. The transition from year 11 into year 12 is a big step, as we discussed with the parents who attended the transition talk in September, and as will have been discussed at the parents evening in November. The current cohort have worked hard to 'step up' to the new challenges and the new freedoms that post 16 study brings with it and we are pleased to see their progress as a cohort.

We are writing to make you aware of some standard expectations and to draw your attention to some important forthcoming events.

### **Standard expectations:**

- **Monday compulsory attendance** - Attendance for all, every Monday P&A time (to receive key messages and complete the P&A curriculum tasks);
- **Absence** - If students are ill and need to be off college site it is their responsibility to e-mail Mr Lloyd ([dlloyd@minsthorpe.cc](mailto:dlloyd@minsthorpe.cc)) before 7.45am on each day of their absence;
- **No doctor's appointments** to be booked during lesson time (exceptional circumstances only);
- **Planned Absence** - Hospital appointments / university or apprenticeship interviews / driving or theory tests and holidays must be booked through the year office Purple Slip process (students to complete in college);
- **Driving lessons**- if driving lessons are booked during students 'free periods' it is done at your own risk (free periods are actually **study periods** which become **directed study periods** if students are not up-to-date with their work);
- **Role Models** - Students in Post 16 are role models and as such their conduct, (including use of mobile phones) is expected to be appropriate;
- **Trialling e-mail communication** – Mr Lloyd is trialling the approach of e-mailing year 12 students with key messages to try and enhance information sharing. Please encourage your young people to engage with this. Success of this could result in significantly reduced P&A contact time.

### **Forth coming events:**

- The next Parents evening is **Thursday 22<sup>nd</sup> March** (3pm – 7pm) – students are obliged to attend with or without parents;
- The next Student Report session is **Thursday 19<sup>th</sup> April**. All students attend P&A session in the morning to complete their section of the report, followed by a one-to-one interview with a member of the P16 Leadership team to discuss their progress. The third and final Student Report session of the year is **Friday 13<sup>th</sup> July**.
- Students who are considering applying to University in year 13 will be invited to an introductory session on **Tuesday 1<sup>st</sup> May Period 1&2 in the Study Centre**. Even if students are unsure they should attend before making a decision either way. Students will then be taken to a UCAS convention in Leeds on **Thursday 28<sup>th</sup> June** (fact finding day where significant numbers of Universities are represented), and another trip to Huddersfield University (date TBC) to see what a University City Campus and accommodation looks like and to select and experience some bespoke lectures during the day. Both trips are free. UCAS support sessions then run until the end of the year and become part of their Enrichment Programme;
- Students doing level 2 courses (1 year) will have exams and assessment blocks and will remain in college until all work is complete. Each student will be provided with their own exam timetable;
- Students doing level 3 courses (A 'Levels and A 'Level Equiv BTECs) will have mock exams during the period from **MONDAY 18<sup>TH</sup> JUNE – THURSDAY 5<sup>TH</sup> JULY**. *There will be no exams on Thursday 28<sup>th</sup> of June to accommodate the UCAS trip.* ALL students must achieve acceptable passes in all their subjects. Significant underperformance, or a 'fail', will result in students being

called back to resit exams **DURING THE SUMMER HOLIDAYS**. If resit outcomes are not acceptable we will need to review the programme students are following. **THE MOCK EXAMS ARE A VERY IMPORTANT PART OF THE YEAR 12 EXPERIENCE**. Parents will be informed by letter if students have resits. This letter will be posted by Friday 20<sup>th</sup> July;

- Unlike in year 11, students in year 12 **do not get study leave** so the end of the school year is the same as for the rest of the college, Friday 20<sup>th</sup> July.

Myself and Mr Lloyd would like to thank you for your continued support, we look forward to seeing you at the forthcoming parents evening. If you have any queries or questions please don't hesitate to e-mail us [slewis@minsthorpe.cc](mailto:slewis@minsthorpe.cc) / [dlloyd@minsthorpe.cc](mailto:dlloyd@minsthorpe.cc).

Yours sincerely



Mrs S Lewis  
**Vice Principal**  
**P16 Achievement & Progression**



Mr D Lloyd  
**CCTL Year 12**