

January 2018

Dear Parent/Carers

POST 16 UPDATE FOR YEAR 13 STUDENTS

Year 13 students are now one third of the way through this academic year, and well over half way through their 2 year linear experience. This is a key year in terms of terminal exams and as such we wanted to make you aware of some standard expectations which support progress and achievement, and to draw your attention to some important forthcoming events and information.

Standard expectations:

- **Monday compulsory attendance** - Attendance for all, every Monday P&A time (to receive key messages and complete the P&A curriculum tasks);
- **Absence** - If students are ill and need to be off college it is their responsibility to e-mail Mr Fowle (lfowle@minsthorpe.cc) before 7.45am on each day of their absence;
- **No doctor's appointments** to be booked during lesson time (exceptional circumstances only);
- **Planned Absence** - Hospital appointments / University or apprenticeship interviews / driving or theory tests and holidays must be booked through the year office Purple Slip process (students to complete in college);
- **Driving lessons**- if driving lessons are booked during students 'free periods' it is done at your own risk (free periods are actually **study periods** which become **directed study periods** if students are not up-to-date with their work);
- **Role Models** - Students in Post 16 are role models and as such their conduct, (including use of mobile phones) is expected to be appropriate.

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Forth coming events/information:

- The next block of year 13 mock exams runs from **Monday 12th – Friday 16th of February**. The exam timetable is available on the school website under the Post 16 section;
- The next Parents evening is **Thursday 22nd March** (3pm – 7pm) – students are obliged to attend with or without parents;
- The next Student Report session is **Thursday 19th April**. All students attend P&A session in the morning to complete their section of the report, followed by a one-to-one interview with a member of the P16 Leadership team to discuss their progress and the strategies needed to achieve maximum potential;
- After February Half term (**from Monday 26th February**) Year 13 Enrichment for all students on Level 3 courses (A' Levels and BTEC A 'Level equivalent courses) will be optional, if students prefer to utilise this time to study in preparation for terminal exams/coursework they will have that option. All students will be at liberty to leave college and study at home if they prefer. This does not apply to the students engaged with the Football Academy, their sessions will continue;
- As soon as the Summer Exam timetable becomes available it will be posted on the school website for you to access and a text will be sent to make you aware of this;

- All students on Level 3 courses will start Study Leave from Monday 14th of May (***Last Day and Leavers Briefing will be Friday 11th May***). During Study Leave, students only have to attend the lessons they still have exams or coursework in, as soon as that exam/coursework is completed they no longer need to attend those lessons.

Myself and Mr Fowle would like to thank you for your continued support, we look forward to seeing you at the forthcoming parents evening, and would like to take this opportunity to ask you to ensure that you consult the Summer exam timetable carefully before booking summer holidays to ensure you have the correct dates . If you have any queries or questions please do not hesitate to e-mail us slewis@minsthorpe.cc /lfowle@minsthorpe.cc.

Yours sincerely



Mrs Susie Lewis
Vice Principal
P16 Achievement and Progression



Mr Luke Fowle
CCTL Year 13