



Minsthorpe

Community College

Provider Access Policy

Equality Statement

Minsthorpe Community College values diversity, and is determined to ensure that everyone is treated fairly, with dignity and respect; where the opportunities we provide are open to all; and that we provide a safe, supportive and welcoming environment - for staff, students and visitors.

Equality Impact Assessment (EIA)

This policy has been assessed with regard to its impact on equalities issue, with specific reference to the aims of the Equality Act 2010. The equality impact assessment focused on race, gender, disability, pregnancy and maternity, age, sexual orientation, gender identity and religion/belief.

EIA outcomes

No areas of potential negative impact were found and actions resulting in positive impact are in place where appropriate.

Policy last reviewed:	Due for next review:	EIA:	Role Responsible:
January 2018	September 2019		AP & CL

Introduction

This policy statement sets out Minsthorpe Community College's arrangements for managing the access of providers to pupils for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact: **Tim Dowey – Careers Leader:**
Telephone: (01977) 657600 / Email: tdowey@minsthorpe.cc

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents – please see Appendix 1: Annual Calendar of Events.

Please speak to our named Careers Co-ordinator to identify the most suitable opportunity for you. The Academy's policy on safeguarding sets out the approach to allowing providers into school as visitors to talk to our students. The Safeguarding Policy is available on our website <http://minsthorpe.cc>

Premises and facilities

The Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. We will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Lead who will distribute the relevant information to pupils. The MAP office is available to all students.

APPENDIX 1: Calendar of Careers/ Progression Events:

Autumn Term	
Year 7	<ul style="list-style-type: none"> Shine Project – York University talk to the whole year 7 cohort regarding the shine project.
Year 8	<ul style="list-style-type: none"> Shine Project – Targeted students visit York University and undertake various tasks. Targeted students University Trip to Leeds Beckett – Raising aspirations
Year 9	<ul style="list-style-type: none"> Shine Project – Targeted students visit York University and undertake various tasks. Humanutopia “who am I” – Masterclass raising confidence and aspirations – 15 challenges designed to increase student awareness to HE options. Tomorrows engineers around the world workshop – a look at Manufacturing/ engineering through a variety of workshops Targeted students University Trip to Leeds Beckett – Raising aspirations
Year 10	<ul style="list-style-type: none"> Shine Project - students visit York University and undertake various tasks. Careers & Higher Education Fair STEM masterclass – Activity to promote to students a wider understanding of careers with a STEM qualification. Eurogamer convention – students can access Universities and games development companies to discuss future career pathways etc.
Year 11	<ul style="list-style-type: none"> Shine Project - students visit York University for the student conference, students undertake various tasks including talks on Finance, A Levels and Career pathways. HE talk from NCOP staff to all year 11 students. JC + talk on Apprenticeships and preparing for Interviews. Talk on support that students will receive whilst they are in Year 11, dates and targeted support activities. A look at how to apply for apprenticeships and how FIREFLY can support your child with their progression pathway. Humanutopia – The final push talk about pathways and future careers. Application support begins for Vulnerable and Disadvantaged students. UCAS Progress – Your child will be given a username and password for UCAS Progress, they will also be shown how to apply to P16 or College using UCAS progress. Careers & Higher Education Fair. Morrisby feedback to targeted students. P16 open evening for Year 11 students. Year 11 Interviews start for P16. Year 11 Parents evening. Updating CVs from mock interview feedback.
P16	<ul style="list-style-type: none"> Realising Opportunities - students visit York University and undertake various tasks to support their University applications. Year 12 targeted students talk from York University regarding the access scheme and reward programme.

	<ul style="list-style-type: none"> • Progression Module – Year 12 Students undertake the progression module, which supports UCAS applications and research – Also worth 12 UCAS points for Universities within the GHWY Universities. (Not all Universities) • P16 Open Evening • Future Careers Event, Includes a 1-1 Interview and look at options. • Careers & Higher Education Fair • P16 Parents Evening • Options @16 – Careers fair at Pontefract racecourse, targeted students. • Those students wishing to apply to University have a UCAS session once a week, through this your child is supported with their personal statement and application process to University. • Eurogamer convention – students can access Universities and games development companies to discuss future career pathways etc. • Product Design in Action - Engaging and interactive KS5 Product Design inspiration day. Five renowned speakers from a diverse range of studios will give students the inside story of product design- students will learn from real life designers how to think about and tackle design as a concept, how science relates to design and how to use inspiration. They will learn about the careers in the industry and how to take ideas from concepts to commercially viable ideas.
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Spring Term

Year 7	<ul style="list-style-type: none"> • Talentino - Our year 9 careers ambassadors will work with the L4L team to introduce Year 7 & 8 to the world of work.
Year 8	<ul style="list-style-type: none"> • Year 8 Preferencing support – Look at options after year 11 and P16, also look at Labour market information and job roles. Research subjects needed to go into job roles that students have identified. Research GCSE and A Levels to support year 9 GCSE options
Year 9	<ul style="list-style-type: none"> • Shine Project - students visit York University and undertake various tasks. • University Trip to Leeds Beckett • University trip to York
Year 10	<ul style="list-style-type: none"> • Shine Project – Targeted students visit York University and undertake various tasks during a 3 day residential visit. • Year 10 Parents Evening • CV Writing • University trip to York • Year 10 Mock Interviews • 1-1 Interventions, students look at all the routes open to them, we look at University courses and develop an action plan to support their progression. • 1-1 careers support begins for targeted students.
Year 11	<ul style="list-style-type: none"> • Application support begins for targeted students. • Apprenticeship drop-in – WDH are one of several companies who come in to advertise their apprenticeship programme. • University trip to York • 1-1 Interventions, students look at all the routes open to them, we look at University courses and develop an action plan to support their progression. • 1-1 careers support begins for Vulnerable and Disadvantaged students.
P16	<ul style="list-style-type: none"> • Realising Opportunities – Targeted students visit York University and Year 12 students will work towards an academic assignment, this will include mentoring and tutorials.

	<ul style="list-style-type: none"> • Progression Module – Students undertake the progression module, support UCAS applications and research – Also worth 12 UCAS points for Universities within the GHWY Universities. (Not all Universities) • Student Finance – Talk on student finance • Apprenticeship talk • Apprenticeship drop- in – WDH are one of several companies who come in to college to advertise their apprenticeship programmes. • P16 Parents Evening
Summer Term	
Year 7	<ul style="list-style-type: none"> • Shine Project – Targeted students visit York University and undertake various tasks.
Year 8	<ul style="list-style-type: none"> • Shine Project – Targeted students visit York University and undertake various tasks.
Year 9	<ul style="list-style-type: none"> • Kudos – students answer questions on their skills, likes and dislikes using the Kudos career matching tool – they then research their top 3 choices. • Engie Careers event – Students attend workshops facilitated by Engie employers where they will participate in enterprise activities. • Trips to Langthwaite Business Park, students went to visit the Production Park, The Ice Company and Advanced diesel engineering.
Year 10	<ul style="list-style-type: none"> • Shine Project - students visit York University and undertake various tasks. • 1-1 Interventions, students look at all the routes open to them, we look at University courses and develop an action plan to support their progression. • Year 10 Progression Event • College visits for Vulnerable and Disadvantaged students.
Year 11	<ul style="list-style-type: none"> • Application support begins for targeted students. • 1-1 Interventions, students look at all the routes open to them, we look at University courses and develop an action plan to support their progression. • Support with applications. • P16 Enrolment
P16	<ul style="list-style-type: none"> • Realising opportunities – Targeted Year 13 students will attend an awards ceremony on completion of their academic assignment, this will be at Leeds Beckett University. • Progression module – Targeted Year 13 students will attend an awards ceremony on completion of their academic assignment, this will be at Leeds Beckett University. • Those students wishing to apply to University have a UCAS session once a week, through this your child is supported with their personal statement and application process to University. • University open day visit – students are taken to the university for an open day, there is a chance for them to attend seminars and find out all about university. • UCAS convention – students can talk to Universities and attend seminars. (Including student finance talk)