



3rd November 2020

Dear Parents/Carers,

Advice to All Parents - Single case

We have been advised by Public Health England that there has been two separate and unconnected confirmed cases of COVID-19 within the College.

The individuals had not been in college for 48 hours prior to developing symptoms. As a result, there are no requests for students or staff to isolate, however we have a duty of care to inform you.

As you are aware, College has seen a small number of single cases so far this term. These are considered single cases as there is no traceable direct contact between the cases within College.

The College remains open and your child should continue to attend as normal if they remain well.

We know that you may find this concerning but we are continuing to monitor the situation and are working closely with Public Health England. This letter is to inform you of the current situation. Please be reassured that for most people, coronavirus (COVID-19) will be a mild illness.

What to do if your child develops symptoms of COVID 19

If your child develops any of the symptoms below please refer to the document on the website - *What to do if your child develops symptoms of COVID 19*

Symptoms

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

Do

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Yours sincerely

Mr M Gilmore
Principal

Mrs R Merritt
Principal